

Understanding the Town of Hanley's new Business Bylaw No.1/25

A Hanley business license verifies that your business meets Town standards and is legally allowed to operate within the Town's limits. The licences are valid for one year and must be renewed annually. This process aims to create a safe and fair environment for both businesses and customers.

The Business Licensing Bylaw No. 1/25 takes effect **January 1st, 2026**. All businesses must purchase a license by January 31st, 2026 or that business will receive a \$200 penalty as listed in Schedule "B" of the Bylaw.

WHAT IS IT?

The Town of Hanley has different business types including:

- **Commercial Business License:** Required for businesses with physical storefronts or offices, such as retail stores or restaurants, ensuring compliance with zoning and safety regulations.
- **Home-Based Business License:** For businesses run from home, with restrictions on employees and customer visits and compliance with zoning laws.
- **Temporary Business License:** For short-term or seasonal businesses, such as pop-up shops or market vendors, valid for a limited time.

All business licenses are \$100 with a renewal fee of \$50 each year.

WHY DO I NEED ONE?

The Town of Hanley requires business licenses to fulfill specific criteria to ensure compliance with local regulations. An overview of the key criteria is as follows:

- **Permanent business location:** You must have a permanent physical location within Hanley, whether it's a commercial or home-based business.
- **Zoning compliance:** Ensure your business activities are permitted by the Town's Zoning Bylaw. Verify that your chosen location is zoned appropriately for your type of business.
- **Application submission:** Complete the business license application and provide all necessary supporting documents related to your business operations.
- **Building and safety regulations:** Ensure your business complies with all applicable building codes and safety standards to protect both employees and customers.
- **Non-resident businesses:** If operating from outside Hanley, a transient traders license may be required.

WHAT DO I GET?

All businesses with a valid business license will be advertised on the new Town of Hanley website, under the 'Business Directory' tab.

It's important to renew your business license before it expires to avoid missing the renewal discount. The Town of Hanley provides a discount to annual renewals paid before January 31st of each year. If renewals are not made before January 31st for your business disruptions to business operations and bylaw enforcement action will take place.

Please remember to call the Town Office to make any changes to your business. Changes to the business may include address change, closure of business, ownership change and/or contact change. Any transfer of business license will need to be done with the new owner acquiring a new license.