

MINUTES OF THE 12TH MONTHLY MEETING OF THE
COUNCIL OF THE TOWN OF HANLEY FOR THE YEAR 2015
HELD ON MONDAY, DECEMBER 14, 2015
IN THE TOWN COUNCIL CHAMBERS

Present at the meeting were Mayor Marv Gerbrandt, Councillors Richard McGregor, Dwight Thall, Melissa Maddocks, Giselle Hanson, Andrea Townsend, Administrator Darice Carlson.

ABSENT: Councillor Kevin McCormick.
The meeting was called to order at 7:00 p.m. by Mayor Gerbrandt.

MINUTES 249/15
McGregor: That the minutes of the regular meeting held on November 9, 2015, be adopted as read. CARRIED.

REPORTS Maintenance – written report on agenda
Library – Hanson
DRWU – report as per Onedrive
Employee Reports – attached
Bank Reconciliations – attached
AR Report - attached
Fire Board/Hall – Carlson
Agvantage – Carlson
Texcana – Carlson
Providence - Carlson
Administrator report – Carlson

250/15
Maddocks: That we approve the registration for Foreman Bentley Collins to attend the Saskatchewan Public Works Association Conference in Regina on February 24, 2016, Wednesday only, in the amount of \$157.50. CARRIED.

251/15
Hanson: That we accept above reports. CARRIED.

SERVICING AGREEMENTS

252/15
McGregor: That we enter into agreement with Texcana Logistics Inc. of Saskatchewan for the development of roads as attached and otherwise known as Duncan Road, Bond Street and Wall Street. CARRIED.

253/15
Thall: That we enter into agreement with Providence Grain Group Inc. of Alberta for the development of the road as attached and otherwise known as Wellington Crescent. CARRIED.

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254/15

Maddocks: That we enter into agreement with Providence Grain Group Inc. of Alberta for the development of the storm water management pond as attached. CARRIED.

FIN.STAT. 255/15

Townsend: That the statement of financial activities for the month of November, 2015, be approved. CARRIED.

ACCOUNTS 256/15

Thall: That the list of accounts for payment be approved by this council and the said list form part of these minutes. CARRIED.

CORRESPONDENCE

Drolet

257/15

McGregor: That we instruct the Administrator to reply to written concern by Hector Drolet to the effect that we suggest downspouts be directed towards Walter Scott Street as stormwater drainage flows to the east; the owner could landscape in the Appendix 4, low area #1 accomplished with the Town Foreman depositing soil when Mr. Drolet contacts either Mayor Gerbrandt or the Town Office in the Spring; and inform Mr. Drolet the Town is predisposed to pooling of water throughout the community so this isn't a single incident. CARRIED.

258/15

McGregor: That the correspondence be accepted and filed. CARRIED.

BYLAWS Council Procedures

259/15

Thall: That Bylaw No. 16/15 being a bylaw to regulate the proceedings of municipal council and council's committees be introduced and read a first time. CARRIED.

260/15

Maddocks: That Bylaw No. 16/15 be read a second time. CARRIED.

261/15

Hanson: That Bylaw No. 16/15 be given three readings at this meeting. CARRIED Unanimously.

262/15

Townsend: That Bylaw No. 16/15 be read a third time and adopted. CARRIED.

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Traffic

263/15

McGregor: That Bylaw No. 17/15 being a bylaw to regulate the operation of the parking of vehicles and the use of the public highways be introduced and read a first time. CARRIED.

264/15

Thall: That Bylaw No. 17/15 be read a second time. CARRIED.

265/15

Maddocks: That Bylaw No. 17/15 be given three readings at this meeting. CARRIED Unanimously.

266/15

Hanson: That Bylaw No. 17/15 be read a third time and adopted. CARRIED.

POLICY MANUAL

Hydrants

267/15

Hanson: That the Town of Hanley Policy Manual section 803-13 be amended to read: Hydrants shall be manufactured in accordance with AWWA Standard C502, and shall be listed with ULC and FM. Hydrants to be compatible with the pipe materials specified. Post type hydrants: compression type hydrant, designed for working pressure of 1034 kPa with two 65 mm threaded hose outlets, one 100 mm threaded pumper connection, 150 mm riser barrel, 125 mm bottom valve and 150 mm connection for main. Hydrants to open counter clockwise, threads to Western Canada Underwriters' specification. Operating nut and caps to be 22 mm - 5 sided pentagonal shaped. Metal caps and chains must be provided. New hydrants installed must be yellow in colour.

CARRIED.

Employee Code of Conduct

268/15

McGregor: That the employee code of conduct as attached hereto and thereby forming a part of these minutes, be included in section 200-4 of the Town of Hanley Policy Manual. CARRIED.

Public Disclosure Statement

269/15

Maddocks: That the public disclosure statement as attached hereto and thereby forming a part of these minutes, be included in section 200-4a of the Town of Hanley Policy Manual. CARRIED.

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ADD. CREDIT CARD

270/15

McGregor: That we approve an additional VISA card to be deposited at the Trailbreak of Hanley SHELL station with a limit of \$1500 for the use of fuel or related supplies only. CARRIED.

EMPLOYEE WAGES

271/15

McGregor: That the employee wages for 2016 be set as follows:

- Bentley Collins – \$31.10 per hour
- Darice Carlson - \$70,588.18 per annum
- Don Suttie - \$23.00 per hour
- Marie Sira - \$15.23 per hour
- Wayne Kraft - \$14.21/hour

CARRIED.

SUMA CONVENTION

272/15

McGregor: That we approve expenditures for the SUMA Convention including registration, Sunday evening event, President's banquet, mileage and accommodations for Mayor Marv Gerbrandt, Councillors McGregor, Townsend/Maddocks and Administrator Darice Carlson. CARRIED.

UTILITY ARREARS

273/15

Thall: That the following utility users in arrears have the water service disconnected and arrears be applied to taxes:

Colleen Suderman-Yakubowski – 205 Canada St.

Glen/Cheryl Ashdown – 316 Washington Ave.

Greg/Linda Safinuk – 702 Second St.

CARRIED.

CUSTOM WORK ARREARS

274/15

Maddocks: That unpaid amounts for custom work be added to the taxes of any land owned by the person who requested the work if not paid by December 31, 2015. CARRIED.

CHRISTMAS BONUS

275/15

Townsend: That the following Christmas bonuses be awarded:

- Bentley Collins - \$150.00
- Darice Carlson - \$150.00
- Don Suttie - \$50.00
- Marie Sira - \$50.00

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- Wayne Kraft - \$50.00 CARRIED.

CAO HOLIDAY

276/15

Maddocks: That we approve Administrator holidays December 24, 2015 and close the Town Office, and February 21 to March 2, 2016; and declare December 28, 2015 as the boxing day stat holiday with the Town Office closed. CARRIED.

SUMMER EMPLOYMENT STUDENT

277/15

McGregor: That we apply for summer employment student with Canada Summer Jobs initiative for 2016. CARRIED.

BYLAW

Waste Management

278/15

Townsend: That Bylaw No. 18/15 being a bylaw to set the rates for waste management within the Town of Hanley be introduced and read a first time. CARRIED.

279/15

McGregor: That Bylaw No. 18/15 be read a second time. CARRIED.

280/15

Thall: That Bylaw No. 18/15 be given three readings at this meeting. CARRIED Unanimously.

281/15

Maddocks: That Bylaw No. 18/15 be read a third time and adopted. CARRIED.

LORAAS BILLING

282/15

Townsend: That we instruct Loraas to invoice waste and recycle steel bins to individual users rather than the Town of Hanley. CARRIED.

PARKING 283/15

Hanson: That we instruct the Administrator to forward a letter to the owner at 108 Third Avenue to remove his vehicle located on the boulevard. CARRIED.

SEPTIC DUMPING

284/15

McGregor: That we approve and invoice Ter-Ray Services \$100 per month for septic dumping in the Town of Hanley lagoon for the Enbridge training facility located at NE2-31-4 W3M. CARRIED.

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DIRT RELOCATION

285/15

Thall: That we approach the Enbridge training facility to supply clay to divert drainage of the channel located on Lot 28, Block 2, Plan H1032; supply clay to Lots 20 to 23, Block 2, Plan H1032; and supply clay Lots 19, 20 & 21, Block 23, Plan H5352 and contract SAL Engineering to ensure that the drainage channel will not be affected by clay being deposited to this area. CARRIED.

ADJOURN 286/15

Thall: that this meeting adjourn at 9:55 p.m. CARRIED.

MAYOR

ADMINISTRATOR