

MINUTES OF THE 12TH MONTHLY MEETING OF THE
COUNCIL OF THE TOWN OF HANLEY FOR THE YEAR 2020
HELD ON MONDAY, DECEMBER 14TH, 2020
IN THE HANLEY CENTENNIAL HALL, UNIT 1, 107 LINCOLN AVE.

Present at the meeting were Mayor Richard McGregor, Councillors Melissa Maddocks, Giselle Hanson, Sean Bursaw, Cindy Prosofsky, Jordan Richardson, Andrew Kroeger, Administrator Darice Carlson and Foreman Ben Collins

The meeting was called to order at 6:57 p.m. by Mayor McGregor.

MINUTES 215/20
Bursaw: That the minutes of the regular meeting held on November 19, 2020, be adopted as read. CARRIED.

REPORTS Maintenance – Collins
WaterWolf - McGregor
Administrator – Carlson
DRWU – Carlson
RCMP - McGregor
Employee Reports – attached
Bank Reconciliations – attached
AR Report – attached
Water Consumption Report – attached

WSA
216/20
Maddocks: That we accept the 2020 Water System Assessment as conducted by BCL Engineering Ltd. CARRIED.

Controlling Time, Schedule and Priorities
217/20
Hanson: That we schedule Public Works Foreman to attend an online course through Boots on the Ground Coaching, Controlling your Time, Priorities and Schedule during a time that works for his schedule in either in January or February, 2021 with registration paid in the amount of \$132.00. CARRIED.

WaterWolf Budget
218/20
Bursaw: That we accept the budget as presented by the WaterWolf Planning Inc. for the 2021-2022 year. CARRIED.

Close Office
219/20
Hanson: That, for the safety of the office staff, we close the office effective Tuesday, December 15, 2020 and accept appointments for office visits till January 15, 2021. CARRIED.

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Agvantage Watermain Easement Agreement
220/20

Maddocks: That we accept and sign the easement agreement with
Agvantage Development Corp for the watermain crossing on Lots 10, 11
and 12, Block 1, Plan 102195109. CARRIED.

221/20

Richardson: That we accept and sign the easement agreement with
Agvantage Development Corp for the watermain and sewage main
crossing under Agvantage Development Corp rail; provide a certificate of
insurance to Agvantage Development; and request written approval to
register the caveat on the title of the property following the receipt of the
Certificate of Completion of the southernmost portion of the watermain.
CARRIED.

222/20

Prososky: That we accept above reports. CARRIED.

FINANCIAL STATEMENT

223/20

Bursaw: That the statement of financial activities for the month of
November, 2020, be approved as presented. CARRIED.

224/20

Kroeger: That we carry over surplus funds from the campground to 2021.
CARRIED.

CORRESPONDENCE

225/20

Hanson: That the correspondence be accepted and filed. CARRIED.

POLICY

Feedback, Questions and Concerns to Council

226/20

Richardson: That we adopt Policy 200-9 Feedback, Concerns and
Suggestions to Council. CARRIED.

Social Media Policy

227/20

Maddocks: That we adopt Policy 250-81 Social Media Policy.
CARRIED.

MULTI-FUNCTION EQUIPMENT

228/20

Bursaw: That we accept the quotation from Konica Minolta to lease
BIZHUB C3001 for a five-year term. CARRIED.

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229/20

Hanson: That we notify XEROX of the cancellation of the existing lease agreement for Serial number XKK024309 WC7535 multi-function equipment effective January 31, 2021. CARRIED.

LIGHT THE NIGHT

230/20

Maddocks: That we ratify the decision to support the “Light the Night” event with sponsorship from the Hanley Ag Society of \$100 and provide an additional \$75 in prizes, \$25 of which would go towards a draw for a credit to the winner’s utility bill; Councillors and household members are not allowed to vote. CARRIED.

EMPLOYEE WAGES 2021

231/20

Maddocks: That we set the 2021 wages as follows:
Darice Carlson - \$78,700 per annum
Charlene McClean - \$17.26 per hour
Don Suttie - \$24.69 per hour
Wayne Kraft - \$16.39 per hour
Animal Control Officer - \$150 retainer plus \$20 per filed complaint plus 100% impoundment fees CARRIED.

VACATION CARRY-OVER

232/20

Bursaw: That Darice Carlson be allowed to carry-over 7 vacation days and Bentley Collins be allowed to carry-over 8 vacation days to 2021. CARRIED.

MUNISASK CONVENTION

233/20

Hanson: That we approve registration fees for the MuniSask Convention February 7 – 10, 2021 for CAO, Darice Carlson in the amount of \$185.00. CARRIED.

UTILITY ARREARS

234/20

Prosofsky: That letters be sent to users with utility arrears greater than \$300 and not paid by December 31, 2020 will be reviewed for disconnection at the regular meeting of Council on January 11, 2021; and users with utility arrears where the water service is currently disconnected have the arrears applied to the tax roll for that property. CARRIED.

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UNPAID CUSTOM WORK

235/20

Richardson: That, pursuant to Section 405 of *The Municipalities Act*, if unpaid amounts owing for custom work performed during the year by the municipality are not paid by December 31, 2020, they be added to the taxes of the land owned by the person who request the work.

CARRIED.

236/20

Hanson: That the following unpaid amounts be written-off:

- Cheryl Ashdown \$90;
- David Balderstone \$50;
- Jarrod & Raylene Gabriel \$350 with the notification from Meridan Inspections that the building permit has expired;
- Corinne Funk \$772.

CARRIED.

SUMMER STUDENT EMPLOYMENT

237/20

Maddocks: That we instruct the administrator to apply for the Canada Summer Jobs Initiative Grant for 2 students at \$13 per hour wage for June, July and August, 2021.

CARRIED.

FOOD PANTRY

238/20

Bursaw: That we support the Dundurn and Hanley “Food Pantry” group by accepting charitable donations for \$100.00 or greater; and allow them to use the Town’s business number for grant and lottery applications.

CARRIED.

LORAAS 239/20

Prosofsky: That acknowledge receipt of the 2021 Loraas Disposal contracts.

CARRIED.

ACCOUNTS TO BE PAID

240/20

Hanson: That the accounts from cheque number 14522 to cheque number 14555 along with the Payroll listing and other payments, a list of which is attached to and forms a part of these minutes, be approved as presented.

CARRIED.

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ADJOURN 241/20
Prososky: that this meeting adjourns at 10:10 p.m. CARRIED.

MAYOR

ADMINISTRATOR