

MINUTES OF THE 11TH MONTHLY MEETING OF THE
COUNCIL OF THE TOWN OF HANLEY FOR THE YEAR 2020
HELD ON MONDAY, NOVEMBER 19TH, 2020
IN THE HANLEY SENIORS CLUBROOM, UNIT 5, 107 LINCOLN AVE.

Present at the meeting were Mayor Richard McGregor, Councillors Melissa Maddocks, Giselle Hanson, Sean Bursaw, Cindy Prosofsky, Jordan Richardson, Andrew Kroeger, and Administrator Darice Carlson.



Each member of Council read and signed their Oath of Office, attached to and hereby forming a part of these minutes.

Each member of Council completed their Public Disclosure Statement.

The meeting was called to order at 7:04 p.m. by Mayor McGregor.

MINUTES 198/20

Hanson: That the minutes of the regular meeting held on October 19, 2020, be adopted as read. CARRIED.

REPORTS

Maintenance – as per agenda
WaterWolf - McGregor
Administrator – Carlson
DRWU – Carlson
RCMP - McGregor
Employee Reports – attached
Bank Reconciliations – attached
AR Report – attached
Water Consumption Report – attached

Employee Contract
199/20

Hanson: That we adopt the Public Works Contract as presented effective January 1, 2021. Maddocks requested we record the vote for the resolution: McGregor yes, Richardson yes, Prosofsky yes, Maddocks no, Hanson yes, Bursaw yes, Kroeger yes. CARRIED.

Tractor Repair Quote
200/20

Maddocks: That we accept the quote for 970 Case Tractor repairs in the amount of \$12,350.66 (taxes not included) from Prairie Mechanics Corp. CARRIED.

GPS Device
201/20

Richardson: That we reply to Brandy Losie, Secretary, WaterWolf Planning District (WWPD), to the effect that the Town of Hanley would be interested in using the GPS mapping device if purchased by WWPD. CARRIED.

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Lightship

202/20

Kroeger: That we agree to renew the Lightship Works licence with Urban Systems doing the configuration services; renewal to be through WaterWolf at an approximate cost of \$6,000 per year to WaterWolf then divided between municipalities participating in the continued licence.

CARRIED.

UB Interest charges

203/20

Kroeger: That we waive the October utility interest charges for email accounts as the billings were not received by a number of users.

CARRIED.

UB Collections

204/20

Hanson: That uncollectible utility billing for account number 0990 0000 be forwarded to Credit Bureau Collections after adding administrative charges of 10% of the total if the utility bill is not paid by November 30, 2020.

CARRIED.

ACO

205/20

Maddocks: That we accept the resignation of Animal Control Officer Andrea Zwarich.

CARRIED.

206/20

Hanson: That we advertise for an Animal Control Officer. CARRIED.

207/20

Bursaw: That we accept above reports.

CARRIED.

FINANCIAL STATEMENT

208/20

Kroeger: That the statement of financial activities for the month of October, 2020, be approved as presented.

CARRIED.

CORRESPONDENCE

209/20

Prososky: That the correspondence be accepted and filed. CARRIED.

APPOINTMENTS

210/20

Hanson: That the following appointments be made for 2021:
i Auditor – Vantage, Chartered Professional Accountants

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- ii Solicitor – Dellene Church
- iii Local Assessor – Darice Carlson
- iv Animal Control Officer – TBD
- v WaterWolf Voting Delegate – Richard McGregor
- vi EMO – Cindy Hoffman
- vii Board of Revision – Gord Krismer and Associates Ltd.
- viii Secretary to Board of Revision – Gord Krismer and Assoc. Ltd.
- ix DRWU Board – Darice Carlson
- x Deputy Mayor – Giselle Hanson
- xi Assessment Agency – SAMA
- xii Building Official – Meridan Inspections Inc.
- xiii Engineering Firm – SAL Engineering
- xiv Financial Institution – RBC, Hanley Branch
- xv Library Board (Local and Regional) – Hanson
- xvi Recreation Board – Jordan Richardson

CARRIED.

Advisory Positions

211/20

Bursaw: That the following councillors volunteer to act in an advisory position in the following areas:”

Human Resources – Maddocks, Richardson, Hanson

Financial Planning – Bursaw, Kroeger

Centennial – McGregor, Maddocks, Richardson

Protective Services (Fire Board) – Hanson, Prosofsky, Bursaw

Public Works & Water & Sewer– Kroeger, Bursaw

RCMP Elected Official – Maddocks

Hanley Arena - Prosofsky

CARRIED.

REVENUE SHARING ELIGIBILITY

212/20

Maddocks: That, pursuant to the Ministry of Government Relations Municipal Revenue Sharing Eligibility Requirements, the Town of Hanley meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:

- Submission of the 2019 Audited Financial Statement to the Ministry of Government Relations;
- Submission of the 2019 Public Reporting on Municipal Waterworks to the Ministry of Government relations;
- In Good Standing with respect to the reporting and remittance of Education Property Taxes;
- Adoption of a Council Procedures Bylaw;
- Adoption of an Employee code of Conduct; and
- All members of council have filed and annually updated their Public Disclosure Statements, as required; and

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That we understand if any requirements are not met, our Municipal Revenue Sharing Grant may be withheld until all requirements are met; and

That we authorize the Administrator to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations. CARRIED.

ACCOUNTS TO BE PAID

213/20

Bursaw: That the accounts from cheque number 14484 to cheque number 14521 along with the Payroll listing and other payments, a list of which is attached to and forms a part of these minutes, be approved as presented.

CARRIED.

ADJOURN 214/20

Prosofsky: that this meeting adjourns at 9:37 p.m.

CARRIED.


MAYOR


ADMINISTRATOR