

MINUTES OF THE 2ND MONTHLY MEETING OF THE
COUNCIL OF THE TOWN OF HANLEY FOR THE YEAR 2021
HELD ON MONDAY, FEBRUARY 8TH, 2021
IN THE HANLEY CENTENNIAL HALL CLUBROOM, UNIT 1, 107 LINCOLN AVE.

Present at the meeting were Mayor Richard McGregor, Councillors Melissa Maddocks, Giselle Hanson, Sean Bursaw, Cindy Prosofsky, Jordan Richardson, Administrator Darice Carlson.



ABSENT Andrew Kroeger

The meeting was called to order at 6:59 p.m. by Mayor McGregor.

MINUTES 21/21
Richardson: That the minutes of the regular meeting held on January 11, 2021, be adopted as read. CARRIED.

REPORTS Maintenance – Carlson
WaterWolf - McGregor
Administrator – Carlson
DRWU – Carlson
Agvantage - Carlson
Employee Reports – attached
Bank Reconciliations – attached
AR Report – attached
Water Consumption Report – attached
Fire Hall – Prosofsky, Carlson
Building & Development Permit Applications 2020 summary - Carlson
Human Resources – Hanson, Richardson, Maddocks
Arena – Prosofsky
Animal Control – Richardson/Carlson

Recreational Facilities expenses
22/21
Hanson: That we acknowledge the recreational facilities expenses and instruct the administrator to forward this information to the R.M. of Rosedale No. 283 along with a thank you for their 2020 donation. CARRIED.

Cell Phone
23/21
Richardson: That, on recommendation of the Human Resources committee, we purchase a cell phone for office use. CARRIED.

Microchip Reader
24/21
Maddocks: That we purchase a microchip reader at the quoted cost of \$308.00 plus taxes from Prairie Pet Mobile Vet. CARRIED.

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Animal Control complaint

25/21

Maddocks: That we reply to concern raised by numerous complainants in regards to dogs off-leash that council will be raising the issue with the person in question that Council will be taking steps to enforce the Animal Control Bylaw and that if there are further problems to please contact the Town Office immediately in writing so the enforcement can be escalated.

CARRIED.



26/21

Bursaw: That we accept above reports.

CARRIED.

FINANCIAL STATEMENT

27/21

Prosofsky: That the statement of financial activities for the month of January, 2021, be approved as presented.

CARRIED.

CORRESPONDENCE

28/21

Hanson: That the Administrator register for the 1.5-hour training Webinar for Administrators on April 7, 2021 as hosted by the Saskatchewan Assessment Management Agency.

CARRIED.

29/21

Richardson: That the correspondence be accepted and filed. CARRIED.

POLICY

30/21

Bursaw: That Policy 250-82 Personal Days be added to the Policy Manual as follows:

250-82 PERSONAL DAYS

Full-time employees shall be allowed 3 personal days, or 24 hours, over the course of the fiscal year. A minimum of 4 hours per use will be recorded.

The personal days will not be carried over to a succeeding year.

Under no circumstances will an employee, upon termination or otherwise, be paid out for any personal time.

CARRIED.

UTILITY SURPLUS

31/21

Hanson: That the unaudited utility surplus in the amount of \$30,500.77 be transferred to the Utility Reserve account.

CARRIED.

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DESTRUCTION OF DOCUMENTS

32/21

Bursaw: That documents as attached hereto and thereby forming a part of these minutes be destroyed. CARRIED.

2021 CENSUS

33/21

Hanson: That the Council of the Town of Hanley supports the 2021 Census, and encourages all residents to complete their census questionnaire online at www.census.gc.ca. Accurate and complete census data support programs and services that benefit our community. CARRIED.

OFFER TO PURCHASE

34/21

Bursaw: That we accept the offer to purchase Lot 24, Block 26, Plan H5352 in the amount of \$2,500.00 from the Hanley Golf Club. The Hanley Golf Club shall be responsible for the Information Services Corporation cost of the transfer. CARRIED.

ACCOUNTS TO BE PAID

35/21

Richardson: That the accounts from cheque number 14592 to cheque number 14615 along with the Payroll listing and other payments, a list of which is attached to and forms a part of these minutes, be approved as presented. CARRIED.

ADJOURN 36/21

Hanson: that this meeting adjourns at 8:58 p.m. CARRIED.


MAYOR


ADMINISTRATOR

