


MINUTES OF THE 3RD MONTHLY MEETING OF THE
COUNCIL OF THE TOWN OF HANLEY FOR THE YEAR 2021
HELD ON MONDAY, MARCH 8TH, 2021
IN THE HANLEY CENTENNIAL HALL, UNIT 1, 107 LINCOLN AVE.

Present at the meeting were Mayor Richard McGregor, Councillors Melissa Maddocks, Giselle Hanson, Sean Bursaw, Cindy Prosofsky, Jordan Richardson, Andrew Kroeger, Administrator Darice Carlson.

The meeting was called to order at 7:00 p.m. by Mayor McGregor. 

MINUTES 37/21

Prosofsky: That the minutes of the regular meeting held on February 8, 2021, be adopted as read. CARRIED.

REPORTS

Maintenance – Carlson
WaterWolf - McGregor
Administrator – Carlson
DRWU – Carlson
Agvantage - Carlson
Employee Reports – attached
Bank Reconciliations – attached
AR Report – attached
Water Consumption Report – attached
Fire Hall – Prosofsky, Carlson
Building & Development Permit Applications – Carlson
Crime Watch - Maddocks
Arena – Prosofsky

38/21

Richardson: That we contract Campbell Safety Consulting Inc. for the development of a Health and Safety Plan with all aspects required for compliance. CARRIED.

An updated Certificate of Insurance from SUMAssure for employee bonds was presented to Council.

39/21

Bursaw: That we instruct the Administrator to send a letter to the Council of the Resort Village of Thode to the effect that:

- The letter sent to the Dundurn Rural Water Utility was misdirected and should have been directed to the Utility's partner municipalities;
- Thus, being said, this Council desires to enter into negotiations again to draft a Corporate Bylaw that would be acceptable to all partner municipalities. CARRIED.

40/21

Maddocks: That we accept above reports. CARRIED.

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FINANCIAL STATEMENT

41/21

Bursaw: That the statement of financial activities for the month of February, 2021, be approved as presented. CARRIED.

CORRESPONDENCE

42/21

Richardson: That we instruct the Administrator to send a letter to Remi Boissonault of Meridan Inspection to thank him for his years of service to the Town and wish him good wishes in his retirement; and, that the Administrator supply Council with options for Building Officials to present at our April, 2021 regular meeting. CARRIED.

43/21

Maddocks: That the correspondence be accepted and filed. CARRIED.

BYLAWS

Code of Ethics

43/21

Kroeger: That Bylaw No. 1/21 being a Bylaw to establish a Code of Ethics for Council Members be introduced and read a first time. CARRIED.

44/21

Bursaw: That Bylaw No. 1/21 be read a second time. CARRIED.

45/21

Hanson: That Bylaw No. 1/21 be given three readings at this meeting. CARRIED Unanimously

46/21

Maddocks: That Bylaw No. 1/21 be read a third time and adopted. CARRIED.

POLICY

47/21

Prososky: That Policy 250-10 COUNCIL REMUNERATION be amended for the Policy Manual as follows:

250-10 Committee Meetings

Council members shall be eligible for remuneration at a rate of \$25 per hour plus mileage at a rate of \$0.45 per kilometer (if required to travel outside the boundary of Hanley), as submitted by the Councillor, for committee, district and any other meetings directly related to their work as Mayor or Councillor for the municipality. Council members may only be remunerated for the committees and boards to which they are appointed to as per section 200-5.99 unless otherwise authorized through resolution of council. CARRIED.

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CERTIFICATE OF COMPLETION – WATERMAIN INSTALLATION

48/21

Richardson: That we instruct the Administrator to send a letter to Agvantage Development Corp and Blair’s Fertilizer Ltd. as follows: In regards to the Sewer and Water Construction and Servicing Agreement dated the 11th day of August, 2014 and the amendment dated the 17th day of October, 2014; the Municipality is satisfied that: a) there are no outstanding claims or liens concerning the improvements, and b) the Developer, his Agent or individual acting on behalf of the developer has completed any improvements under this agreement; and the Town has received the Certificate of Completion from SAL Engineering Ltd.; therefore, the Municipality is satisfied with the completion of the improvements. The Municipality shall retain the right of recourse for a period of one (1) year from the date this Certificate of Completion is issued to be called the warranty period. Upon application by the Developer, his Agent or individual acting on behalf of the developer after the warranty period expires, provided that written consent has been received by Agvantage Development (the “Railway”) to register a Public Utility Easement for the property as stated in Section 14 of the Under-Railway Water Pipeline Agreement, and if the Municipality is still satisfied with the completed Improvements, the Municipality will assume all rights and responsibilities for the completed Improvements. If further construction is required within the Agvantage Subdivision, the developer must enter into a new Sewer and Water Construction Agreement with the Town. CARRIED.

HEALTHY COMMUNITIES FUND

49/21

Richardson: That we instruct the Administrator to apply for the Healthy Communities Fund, first round, in the Public Spaces and Improved Mobility themes, for the amount of \$250,000.00 and committing \$1,273.00 towards 21,550 square feet of “poor” and “very poor” sidewalks, with the exception of Sidewalk 28C, as per the Sidewalk Asset Management forecast. CARRIED.

CAO HOLIDAYS

50/21

Hanson: That CAO vacation days be approved for one day per month dependent on Administrative Assistant’s availability. CARRIED.

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ACCOUNTS TO BE PAID

51/21

Hanson: That the accounts from cheque number 14616 to cheque number 14676 along with the Payroll listing and other payments, a list of which is attached to and forms a part of these minutes, be approved as presented.

CARRIED.

ADJOURN 52/21

Bursaw: that this meeting adjourns at 9:15 p.m.

CARRIED.


MAYOR


ADMINISTRATOR