

MINUTES OF THE 5TH MONTHLY MEETING OF THE
COUNCIL OF THE TOWN OF HANLEY FOR THE YEAR 2021
HELD ON MONDAY, MAY 10TH, 2021
IN THE HANLEY CENTENNIAL HALL, UNIT 1, 107 LINCOLN AVE.

Present at the meeting were Mayor Richard McGregor, Councillors Melissa Maddocks, Giselle Hanson, Sean Bursaw, Cindy Prosofsky, Administrator Darice Carlson.

The meeting was called to order at 7:01 p.m. by Mayor McGregor.

ABSENT Jordan Richardson, Andrew Kroeger

DELEGATE Les Speers, Commissionaires at 7:01 p.m.

MINUTES 72/21

Bursaw: That the minutes of the regular meeting held on April 12, 2021, be adopted as read. CARRIED.

REPORTS

Maintenance – Carlson
WaterWolf - McGregor
Administrator – Carlson
DRWU – McGregor, Maddocks, Carlson
Employee Reports – attached
Bank Reconciliations – attached
AR Report – attached
Water Consumption Report – attached
Fire Hall – Carlson
Human Resources – Carlson, White (virtual)
Finance – Bursaw, Kroeger

Health & Safety Plan

73/21

Bursaw: That we adopt the Health & Safety Plan as presented and replace Policy 250-70 Harassment Policy with the new policy within this Plan.

CARRIED.

Footwear Allowance

74/21

Hanson: That we provide up to \$100 per year per employee for CSA approved safety footwear; employees included in this allowance will be the full-time Public Works Foreman, the permanent part-time certified water operator, and summer students.

CARRIED.

Cell Phone Policy

75/21

Hanson: That we adopt the cell phone policy as presented and include it in the Policy Manual as Policy #250-83.

CARRIED.

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Pandemic Plan

76/21

Prososfsky: That we adopt the Pandemic Plan as presented. CARRIED.

Dept of Highways

77/21

Bursaw: That we provide the Department of Highways, Kenaston Branch with \$100 to show appreciation for work and materials to be used for a future Christmas celebration. CARRIED.

DRWU

78/21

Prososfsky: That Melissa Maddocks be appointed to the Dundurn Rural Water Utility Board effective April 28, 2021. CARRIED.

Fire Ban

79/21

Bursaw: Whereas, in the opinion of the Council for the Town of Hanley, an extreme fire hazard condition exists within the municipality, therefore, pursuant to Bylaw 9/19, the Fire Restriction Bylaw, Mayor McGregor and Hanley/Rosedale Fire Protection District Fire Chief Les Kroeger issue a Fire Ban effective immediately for the Town of Hanley, till further notice CARRIED.

HUMAN RESOURCES

80/21

Hanson: That Sean Bursaw volunteer to act in an advisory position on the Human Resources committee. CARRIED.

Administrative Proposal

81/21

Bursaw: That we consider the Administrative proposal and instruct the Administrator to begin the process of developing draft contracts for the Administrator and Assistant Administrator. CARRIED.

Gas Tax Fund

82/21

Maddocks: That we instruct the Administrator to complete an Infrastructure Investment Plan for the purchase of Badger water meters/radios in the amount of \$31,579.80. In the event that an increase is awarded to the Gas Tax fund for 2021-2022, the overage amount shall be allocated to additional Badger water meters/radios. CARRIED.

BUDGET

83/21

Bursaw: That the 2021 Budget be adopted as presented. CARRIED.

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84/21

Prososky: That we accept above reports.

CARRIED.

FINANCIAL STATEMENT

85/21

Hanson: That the statement of financial activities for the month of April, 2021, be approved as presented.

CARRIED.

CORRESPONDENCE

MuniSask rebranding membership vote

86/21

McGregor: That, in regards to the electronic membership vote on changing the name from the Saskatchewan Urban Municipalities Association (SUMA) to Municipalities of Saskatchewan, we vote to support the name change with the understanding that the Town of Hanley will be eligible for two votes.

CARRIED.

87/21

Maddocks: That the correspondence be accepted and filed.

CARRIED.

BYLAWS

Building Bylaw – Development Permit

88/21

Maddocks: That Bylaw No. 4/21 being a Bylaw to amend bylaw No. 4/11 being a bylaw respecting buildings be introduced and read a first time.

CARRIED.

89/21

Hanson: That Bylaw No. 4/21 be read a second time.

CARRIED.

90/21

Bursaw: That Bylaw No. 4/21 be given three readings at this meeting.

CARRIED Unanimously

91/21

Prososky: That Bylaw No. 4/21 be read a third time and adopted.

CARRIED.

Extension of Time – Assessment Roll

92/21

Maddocks: That Bylaw No. 5/21 being a Bylaw to extend the time required for the completion of the assessment roll be introduced and read a first time.

CARRIED.

93/21

Hanson: That Bylaw No. 5/21 be read a second time.

CARRIED.

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94/21

Bursaw: That Bylaw No. 5/21 be given three readings at this meeting.
CARRIED Unanimously

95/21

Prososky: That Bylaw No. 5/21 be read a third time and adopted.
CARRIED.

SUMMER STUDENTS

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96/21

Hanson: That we hire Kianna Dietz and Andrew Young as summer employment students for the term June 1 to August 31, 2021 at a rate of \$13.00 per hour.
CARRIED.

LIST OF LANDS IN ARREARS

97/21

Bursaw: That, pursuant to section 3 of *The Tax Enforcement Act*, we accept the list of lands in arrears as of April 20, 2021, as presented and proceed with advertising the said list in the Davidson Leader. CARRIED.

COLLECTIONS TO OTHER RECEIVABLES

98/21

Hanson: That, as we have requested Credit Bureau Collections to attempt collection from Ernest Matycio for unpaid utility and custom work, we transfer the total amount of \$477.37 to Other Receivables – Collections account #110-320-111.
CARRIED.

WAIVER OF UB

99/21

Hanson: That the outage difference of water usage from the period March 31, 2020 to March 31, 2021 for users past the First Street meter shall be divided between the five water users; the interest shall be waived until such time as that billing is paid by each user.
CARRIED.

DESTRUCTION OF DOCUMENTS

100/21

Hanson: That, as per Exhibit A of Bylaw No. 3/17 being a bylaw to provide for the destruction of documents, we instruct the Administrator to destroy the contents of the November, 2020 ballot box. CARRIED.

NUISANCE

101/21

Maddocks: That the Council hereby declares the land located on Lots 14 – 17, Block 11, Plan H5352, the civic address of the property being 310 Second Ave. to be a nuisance under Sections 8, 11, 14 and 15 of Bylaw #1/2006, the Nuisance Abatement Bylaw, for the following reasons:

- Overgrown grass and weeds;

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- Untidy property including materials strewn and piled throughout property (pallets, tarp, lumber, scrap lumber, plastic pipe, bicycle, tire, etc);
- Temporary fabric structure outdated permit;
- Infestation of rodents.

That the Designated Officer is hereby authorized to issue an order to the owner and occupant of the said property requiring them to undertake the following work:

- Remove temporary canvas structure;
- Remove materials strewn and piled throughout property (pallets, tarp, lumber, scrap lumber, plastic pipe, bicycle, tire, etc)
- Cut grass and weeds;
- Rid property of rodents.

said work to be completed on or before the 11th day of June, 2021;

And that if the work noted above is not completed by the date noted above, the municipality is authorized to take whatever steps are necessary to complete the work and recover the costs. CARRIED.

COMMISSIONAIRES

102/21

Maddocks: That we continue with the existing contract with the Commissionaires of Saskatchewan and request an inspection of nuisance yards throughout the community along with follow-up of existing open files; this report is to be presented to Council to review. CARRIED.

BALL DIAMONDS

103/21

Prosofsky: That the Town agree to mow all playing surface of ball diamonds once per week as needed for the period June 1 through to August 31, 2021; this duty shall be the responsibility of the summer student. CARRIED.

ACCOUNTS TO BE PAID

104/21

Bursaw: That the accounts from cheque number 14711 to cheque number 14733 along with the Payroll listing and other payments, a list of which is attached to and forms a part of these minutes, be approved as presented. CARRIED.

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ADJOURN 105/21

Prososky: that this meeting adjourns at 9:43 p.m.

CARRIED.


MAYOR


ADMINISTRATOR