

MINUTES OF THE 11TH MONTHLY MEETING OF THE  
COUNCIL OF THE TOWN OF HANLEY FOR THE YEAR 2021  
HELD ON MONDAY, NOVEMBER 8TH, 2021  
IN THE HANLEY TOWN OFFICE, UNIT 4, 107 LINCOLN AVE.

Present at the meeting were Mayor Richard McGregor, Councillors Giselle Hanson, Sean Bursaw, Cindy Prosofsky, Administrator Darice Carlson and Administrative Assistant Charrone White (virtual – Zoom)

ABSENT Councillor Melissa Maddocks  
Councillor Andrew Kroeger

The meeting was called to order at 6:53 p.m. by Mayor McGregor.

ANNUAL PUBLIC DISCLOSURE STATEMENTS

Completed by elected officials in attendance. Virtual elected officials have been emailed their statements for submission.

MINUTES 220/21

Bursaw: That the minutes of the regular meeting held on October 12, 2021 with the amendment to resolution #181/21 to read Second Street rather than Second Avenue, and the special meeting October 29, 2021 be adopted as read. CARRIED.

REPORTS Human Resources – Hanson, Bursaw

- Maintenance – Carlson
- WaterWolf - McGregor
- Administrator – Carlson
- DRWU – Maddocks
- Employee Reports – attached
- Bank Reconciliations – attached
- AR Report – attached
- Water Consumption Report – attached
- Development & Building Permits – Carlson
- Library - Hanson
- Campground – Carlson

HR

221/21

Hanson: That we adopt the minutes of the Human Resources committee held October 12 & 28, 2021. CARRIED.

FIRE HALL

222/21

Hanson: That we choose signage option “a” which has the fire hall logo above the wording, D. Grindheim Memorial at 8 inches in height and Hanley/Rosedale Fire Department at 20 inches in height. CARRIED.

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CAMPGROUND

223/21

Bursaw: That we give Ron Earis a bunnyhug in recognition of his work at the campground this season. CARRIED.

224/21

Prososfsky: That we accept the above reports. CARRIED.

FINANCIAL STATEMENT

225/21

Bursaw: That the statement of financial activities for the month of October, 2021, be approved as presented. CARRIED.

CORRESPONDENCE

226/21

Hanson: That the correspondence be accepted and filed. CARRIED.

BYLAW

Golf Carts

227/21

Prososfsky: That Bylaw No. 12/21 being a bylaw to provide for the operation of golf carts on public roadways within the limits of the Town of Hanley be introduced and read a first time. CARRIED.

228/21

Hanson: That Bylaw No. 12/21 be read a second time. CARRIED.

229/21

Bursaw: That Bylaw No. 12/21 be given three readings at this meeting. CARRIED Unanimously

230/21

Prososfsky: That Bylaw No. 12/21 be read a third time and adopted. CARRIED.

Close Lane

231/21

Hanson: That Bylaw No. 13/21 being a bylaw to provide for the closing of a municipal road or street be introduced and read a first time. CARRIED.

APPOINTMENTS

232/21

Prososfsky: That the following appointments be made for 2022:

i Auditor – Vantage, Chartered Professional Accountants

ii Solicitor – Dellene Church

iii Local Assessor – Charrone White

iv Animal Control Officer – Raelyn McLean

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- v WaterWolf Voting Delegate – Richard McGregor
- vi EMO – vacant
- vii Board of Revision – as per WaterWolf agreement
- viii Secretary to Board of Revision – as per WaterWolf agreement
- ix DRWU Board – Melissa Maddocks
- x Deputy Mayor – Giselle Hanson
- xi Assessment Agency – SAMA
- xii Building Official – Municode Services
- xiii Engineering Firm – SAL Engineering
- xiv Financial Institution – RBC, Hanley Branch
- xv Library Board (Local and Regional) – Hanson

CARRIED.

Advisory Positions

233/21

Prosofsky: That the following councillors volunteer to act in an advisory position in the following areas:”

Human Resources – Maddocks, Hanson, Bursaw

Financial Planning – Bursaw, Kroeger

Centennial – McGregor, Maddocks

Protective Services (Fire Board) – Hanson, Prosofsky, Bursaw

Public Works & Water & Sewer– Kroeger, Bursaw

RCMP Elected Official – Maddocks

Hanley Arena - Prosofsky

CARRIED.

REVENUE SHARING ELIGIBILITY

234/21

Hanson: That, pursuant to the Ministry of Government Relations Municipal Revenue Sharing Eligibility Requirements, the Town of Hanley meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:

- Submission of the 2019 Audited Financial Statement to the Ministry of Government Relations;
- Submission of the 2019 Public Reporting on Municipal Waterworks to the Ministry of Government relations;
- In Good Standing with respect to the reporting and remittance of Education Property Taxes;
- Adoption of a Council Procedures Bylaw;
- Adoption of an Employee code of Conduct; and
- All members of council have filed and annually updated their Public Disclosure Statements, as required; and

That we understand if any requirements are not met, our Municipal Revenue Sharing Grant may be withheld until all requirements are met; and

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That we authorize the Administrator to sign the Declaration of Eligibility  
and submit it to the Ministry of Government Relations. CARRIED.

CHARITABLE DONATIONS

235/21

Bursaw: That, pursuant to Policy #200.65 regarding Charitable Donations,  
we approve the collection of charitable donations and submit those  
donations to the Terry Sheffield family and Marv Gerbrandt. CARRIED.

ACCOUNTS TO BE PAID

236/21

Prososky: That the accounts from cheque number 14890 to cheque  
number 14911 along with the Payroll listing and other payments, a list of  
which is attached to and forms a part of these minutes, be approved as  
presented. CARRIED.

ADJOURN 237/21

Prososky: that this meeting adjourns at 8:36 p.m. CARRIED.

  
MAYOR

  
ADMINISTRATOR