

**TOWN OF HANLEY**  
**SPECIAL COUNCIL MEETING**  
**7:00PM Monday, October 7<sup>th</sup>, 2024**  
**LOCATION:** Hanley Town Office Conference Room, 107 Lincoln Ave.

**SPECIAL MEETING** – meeting request from Mayor Richard McGregor  
**PUBLIC NOTICE** - was posted greater than 24 hrs. in advance of this meeting.

*There may be items on this agenda that may have a perceived conflict for some Council Meeting Attendees.  
Please declare and exit Chamber if/ when this pertains to you.*

**AGENDA**

**1. SPECIAL MEETING CALL TO ORDER by Mayor** – quorum present      record time 7:02pm

**2. APPROVAL OF TODAY’S AGENDA**

Resolution No. xxx/24

**3. COUNCIL DISCUSSION PER MEETING PURPOSE/TOPIC**

a) In-camera Discussion

Resolution: XXX/24

That Council move to an IN-CAMERA session as the matter to be discussed is one of the exemptions of Part III of The Local Authority Freedom of Information and Protection Act and the following participants will remain in the meeting:

- a) Barber
- b) McGregor
- c) Hanson
- d) Maddocks
- e) Kroeger
- f) Prosofsky
- g) Walker

Resolution: No. xxx/24      TIME: \_\_\_\_\_      Total Time in Minutes: \_\_\_\_\_  
\_\_\_\_\_ : That Council come out of the IN-CAMERA session.

b) Human Resources Hiring Procedures

Resolution No. xxx/24

c) Decision of Use of All Town Assets

i)

Resolution No. xxx/24

d) Appointment of Administrator and signing authority

i) That we appoint Jessica Walker as Administrator at a salary of \$XXXX until next review date with all the powers of that position pursuant to *The Municipalities Act* and the Town of

Hanley Administrative Bylaw No. 15/11, till such time as a permanent Chief Administrative Officer is appointed.

**Resolution No. xxx/24**

ii) Grant signing authority to Jessica Walker

That the resolution as recommended by Royal Bank of Canada (RBC) for banking authorizations be passed as follows:

1. That Royal Bank of Canada (Royal Bank) is appointed for the Customer.
2. That for Cheques: Cheques and other negotiable instruments must be signed by the Administrator, or the administrators designate together with any one of the Mayor, Deputy-Mayor, or Councilor as appointed by Council. For Agreements: The Administrator together with either the Mayor or Deputy-Mayor. For Credits/Advances/Draws: The Administrator with either the Mayor, Deputy-Mayor. or other designate of council.
  - a. To withdraw or order transfers of funds from the Customer's accounts by any means including the making, drawing, accepting, endorsing, or signing of cheques, promissory notes, bills of exchange, other orders for the payment of money or other instruments or the giving of other instructions;
  - b. To sign any agreements or other documents or instruments with or in favour of Royal Bank, including agreements and contracts relating to products or services provided by Royal Bank to the Customer; and
  - c. To do, or to authorize any person or persons to do, any one or more of the following:
    - i. To receive from Royal Bank any cash or any securities, instruments or other property of the Customer held by Royal Bank, whether for safekeeping or as security, or to give instructions to Royal Bank for the delivery or other transfer of any such cash, securities, instruments, or other property to any person named in those instructions;
    - ii. To deposit with or negotiate or transfer to Royal Bank, for the credit of the Customer, cash or any security, instrument, or other property, and for those purposes to endorse (by rubber stamp or otherwise) the name of the Customer, or any other name under which the Customer carries on business, on any security or instrument;

- iii. To instruct Royal Bank, by any means, to debit the accounts of third parties for deposit to the credit of the Customer; and
    - iv. To receive statements, instruments, and other items (including paid cheques) and documents relating to the Customer's accounts with or any service of Royal Bank, and to settle and certify the Customer's accounts with Royal Bank.
3. That all instruments, instructions, agreements (including contracts relating to products or services provided by Royal Bank) and documents made, drawn, accepted, or signed {under the corporate seal or otherwise}as provided in this Resolution and delivered to Royal Bank by any person, shall be valid and binding on the Customer, and Royal Bank hereby authorized to act on them and give them effect to them.
4. That Royal Bank be furnished with:
  - a. A copy of this resolution; and
  - b. A list of the names of the persons authorized by this resolution to act on behalf of the Customer, and with written notice of any changes which may take place in such list from time to time, and with specimens of the signatures of all such persons; each certified by the Mayor or Deputy-Mayor and the Administrator of the Customer; and
  - c. In writing, any authorization made under paragraph 2© of this resolution.
5. That any document furnished to Royal Bank as provided for in paragraph 4 of this resolution shall be binding upon the Customer until a new document repealing or replacing the previous one has been received and duly acknowledged in writing by the branch or agency of Royal Bank where the Customer has its account.

**Resolution No. xxx/24**

That the CAO, Jessica Walker be given authority by council of the Town of Hanley for signing authority on all Financial Accounts.

This includes, but is not limited to: Canada Revenue Agency, Payroll and Records of Employment, Visa and other credit card accounts, commercial charge accounts, All Bank or Financial Institution Accounts, all utility accounts.

**d) ADJOURN**

**Resolution No. xxx/24**