

# PROOF OF VACCINATION OR NEGATIVE COVID-19 TEST POLICY

## Proof of Vaccination or Negative Tests Required

### 1. Definitions:

a) In this policy:

“COVID-19 test” means any of the following tests administered at a testing site approved by the Minister of Health:

- a. a Polymerase Chain Reaction (PCR) test for SARS-CoV-2;
- b. any other test for SARS-CoV-2 approved by the Minister of Health;

“fully-vaccinated” or “full-vaccination” means that:

- a. the person has received the recommended number of doses of a COVID-19 vaccine, or combination of COVID-19 vaccines, approved by Health Canada; and
- b. 14 or more days have passed since the worker received the last of the recommended number of doses.

“SARS-CoV-2” means severe acute respiratory syndrome coronavirus 2, the virus that causes COVID-19.

### 2. Application:

a. Employees - Regulations under *The Public Employers’ Covid-19 Emergency Regulations* come into force October 1 where public employers will require their employees to comply with one of the following:

1) To:

- i. Be fully-vaccinated; and
  - ii. Provide satisfactory evidence to the public employer in relation to the worker’s vaccinations;
- 2) to provide a valid negative COVID-19 test result at least every seven days.

For the purpose of this policy, “employees” are those individuals registered under the Town of Hanley payroll and will affect only those employees that will be attending a meeting of council or council committee;

- b. Elected Officials - Proof of full vaccination or evidence of a negative COVID-19 test at least 72 hours prior to a meeting of council or council committee will be required of all elected officials;
- c. Delegations - Proof of full vaccination or evidence of a negative COVID-19 test at least 72 hours prior to a meeting of council or council committee will be required of any delegation or person attending a council or council committee meeting;

- d. Acceptable COVID-19 test documentation must be provided to the Administrator for the Town of Hanley.
- e. Acceptable documentation for proof of vaccination are:
  - i. a printed copy of MySaskHealthRecord vaccine certificate (with or without a Quick Response - QR code);
  - ii. wallet card received at the time of immunization along with government issued identification;
  - iii. a COVID-19 vaccine printout from Saskatchewan Health Authority Public Health; or,
  - iv. a print-out of QR code with MySaskHealthRecord vaccine certificate; copies of which will be kept confidentially in the employee's or elected official's file;
- f. The cost for all proof of negative test results for asymptomatic testing will be the responsibility of the individual.

Employees, elected officials, delegations or the public unable to or refusing to supply acceptable documentation of full vaccination or negative COVID-19 test results may be referred to the section within the Town of Hanley Policy Manual on "Electronic Meetings". Notice of intent to attend a council or council committee meeting must be provided to the Administrator 4 days prior to the meeting. Exceptions to the timeline of 4 days may be made at the discretion of the Administrator.