

Part-time Arena Operator Assistant & Helper

The Town of Hanley is looking for a part-time employee to assist as an Arena Operator during the winter and various other tasks for the Town during the summer.

Operator Duties (including, but are not limited to):

- Maintain facility cleanliness during all events that take place:
 - ensure all garbage, recycling and bottle bins are emptied as required (before, during, after arena activities) and taken to proper bin locations.
 - sweep and mop when necessary; lobby seating risers mopped weekly.
 - replenish washroom supplies as required.
 - ensure lobby spectator glass and ledges are clean.
 - keep bleachers clean from debris.
- Operate Zamboni and ensure air checks are done; assist with half-ice boards as required.
- Shovel the front sidewalk and spread ice melt when necessary.
- Supervise public skating when requested (cleaning can be done during this time as well).
- Advise Town of Hanley Recreation Foreman of any damage or repairs required, when safety issues arise or when supplies are needed.
- Ad hoc requests.

Helper Duties

- Transfer Station attendant as coverage is needed.
- Town maintenance such as mowing, weeding and painting.
- Ad hoc requests.

Qualifications:

- Class 5 driver's license.
- Provide Criminal Record Check, as required by Town of Hanley.
- Knowledge of ice maintenance and janitorial work is an asset; training can be provided.
- Must be able to communicate well and establish good public relations with patrons and arena board members.
- Must be willing to work flexible/shift hours based on arena schedule, and be able to work independently and efficiently.
- This position offers 10 to 20 hours per week at minimum wage .
 - Generally, scheduled hours would begin after 4pm on weekdays and various hours on the weekend.
- Guidance for this position is overseen by the Town of Hanley Recreation Foreman.

Deadline for application is October 10th, 2025. Position start date is October 20th, 2025.

Interested applicants can apply in person, with a resume, at the Town of Hanley Office or by e-mail, townahanley@sasktel.net.